



ENOTHE Board Membership

Information and Guidelines for Nomination

Dear member,

The ENOTHE Board would like to you to consider being nominated for new board positions coming up to serve for a four-year term on the board. This includes the potential for a further re-election nomination of two-years.

We are looking for people with the energy, enthusiasm and commitment to take this voluntary role.

The various challenges in the coming years will require a strong, proactive and committed ENOTHE Board to realise our goals. The ENOTHE Association relies on members stepping forward to take on Board positions so that the organisation can continue to thrive. In the general assembly of 2021 two sitting board members will present for re-election of a period of 1 year after which they will step down. To guarantee continuity in the board in the upcoming years the board is therefore now already now opening 3 positions and recruiting. Nominations can present themselves towards and at the General Assembly in 2021.

This document contains of two (2) sections:

1. Information about Nomination : background, benefits, expectations and commitment;
2. Guidelines/Steps towards Nomination;

To be able to pursue the ENOTHE Board member nomination, all sections of this document should be considered.

We are looking forward to your nomination!

The ENOTHE Board



1. Information about Nomination

Background

According to the Association's Constitution:

- The Board consists of at least six members, if possible, drawn from different countries throughout the European region. Representing the diversity and regional spread ENOTHE highly values.
- The Board is elected by the General Assembly;
- A person is eligible for election only if supported by at least two (2) ordinary ENOTHE members;
- The Board position has to be executed by the elected board member personally.

The main areas of work for the ENOTHE board will be around:

- Implementing the ENOTHE Strategic Plan by enhancing members' involvement;
- Developing structures for a sustainable inclusive Association representing all parts of Europe;
- Continued progression with OT-Europe strategy by collaboration with ROTOS and COTEC, in order to have one strong occupational therapy voice in Europe.



The benefits of becoming an ENOTHE Board member are:

- Be an ENOTHE mission ambassador/advocate;
- Contribute to OT Education in Europe regarding:
 - development,
 - sustainability,
 - innovation,
 - responsiveness,
 - harmonisation,
 - standards improvement;
- Present/Facilitate/Collaborate in workshops/webinars/conferences/etc. within the ENOTHE Strategy Plan defined actions eg. Annual Meetings, General Assembly, ECOLE;
- Opportunity for involvement European initiatives or conferences on behalf of ENOTHE.
- Access to up-to-date information about European policy and the potential impact on OT education and practice;
- Develop your political awareness, leadership and strategy skills;
- Opportunity for Continuing Professional Development;
- Opportunity to grow your own network of OT contacts;
- Strengthen your occupational therapy identity;
- Enhance your own university's international agenda;
- Raise your professional profile in your own country.



ENOTHE Board members are expected to demonstrate:

- Innovative ideas / Entrepreneurship;
- Strategic thinking;
- Willingness to share their expertise, skills and work in an international diverse team;
- Knowledge of factors impacting on OT Education in Europe, nationally and locally;
- Political awareness;
- Willingness/ability to voice opinions, listen to others points of view and make an active considered contribution to the Board in the interests of the association;

Specifically, the current positions available are addressed to persons who already have and/or are interested in demonstrating and further developing their advanced skills within:

- external communication lead / social media lead role;
- exploring/attracting financial opportunities for ENOTHE;
- knowledge of EU funding opportunities at the universities level or generally.



What is the Commitment?

The average time spent working on ENOTHE Board activities can be up to four (4) hours per week. ENOTHE Board involvement time expenditure is done on a voluntary basis.

ENOTHE Board and Representation in-person Meetings:

- Two (2) in-person meetings per year which last for 3 full working days. These take place usually in January/February and May/June. Location within Europe depends on cost/effectiveness matters in relation with meeting calendar;
- Annual Meeting in October with duration of one (1) full week board preparation;
- When needed, specific representation meetings when agreed within the ENOTHE Board, based on a voluntary step forward. Duration varies having in mind the least time expenditure and best cost/effectiveness.

These meetings are financed by ENOTHE upon receipt of original receipts and an expense claim, based upon the most economical methods of travel and low-cost accommodation, through the ENOTHE office.

During the COVID restrictions in-person meetings have been replaced with on-line meetings. This replacement is always available when *force major* aspects impose.

ENOTHE Board On-line meetings/engagement:

- Monthly Board and Office meetings, via online platform with a minimum of duration of 90 minutes.
- If necessary ad-hoc working meetings, according to very specific actions/tasks development. Duration variable.
- WhattsApp group integration
- Integration within the ENOTHE working and communication platform



Is there any fun in being part of the ENOTHE Board?

Being an ENOTHE Board member can be very demanding and so we say:

yes to work life balance

yes to making space for some fun time

yes to informal get togethers

yes to support each other

yes to get to know each other

yes to never stop learning



2. Guidelines/Steps for Nomination

1. Contact your university to make sure that your nomination to become an ENOTHE Board member is supported;
2. Make a short video (mp4 format) with 3 min max. on how do you think you can contribute, including brief information about your professional background. (a *Video Consent Release Form* will be enclosed with this document, in order for your video to be shared with the ENOTHE General Assembly voting members);
3. Complete the nomination form. Be reminded that you need 2 other people, from different ENOTHE ordinary member universities to support your nomination by signing the form;
4. Submit your nomination, by sending to info@enothe.eu until **Friday, 1st October 2021:**
 - the video,
 - the signed *Video Consent Release Form*,
 - the signed *Nomination Form*.

The elections will take place during the General Assembly on **Thursday, 14 October 2021**.

In case you get elected as an ENOTHE Board member expect to immediately:

- be advised about the date and time of our first board meeting so that we can get to know each other;
- be assigned a mentor from the current ENOTHE Board to support you in the early weeks and months when you join the Board.